

Notice of Free Language Assistance Services

The Circuit Court Clerk's Office of Jefferson, Tennessee, provides free language assistance services to individuals with Limited English Proficiency (LEP) to ensure equal access to our programs and services, including court filings, record access, jury coordination, and other court-related functions.

Free Services Available:

- **Oral Interpretation:** Qualified interpreters are available in-person, by telephone, or via video to assist during interactions with our office.
- **Written Translation:** Key documents, such as court forms and notices, are available in languages commonly spoken in Jefferson County.

To request language assistance or learn more, please contact our Title VI/LEP Coordinator at:

Jefferson County Circuit Court Clerk's Office
765 Justice Center Drive, Suite 2, Dandridge, TN 37725
865-397-2786
kpoe@jeffersoncountyttn.gov

If you believe you have been denied language assistance, you may file a complaint with our office or the Tennessee Administrative Office of the Courts at www.tncourts.gov.

This notice is available in [list commonly spoken languages, e.g., Spanish, Arabic, etc.]. Please ask our staff for a translated version or use an "I Speak" card to identify your language.